

BAINBRIDGE ISLAND FIRE DEPARTMENT BOARD OF COMMISSIONERS

Meeting Minutes

April 13, 2023

Chair Jay Rosenberg called the Board of Commissioners meeting to order at 4:30 PM. Present were Commissioners Tim Carey, Andrea Chymiy, and Scott Isenman; Fire Chief Jared Moravec; and Finance Manager Ed Kaufman. Commissioner Fritz von Ibsch was excused.

AGENDA ADDITIONS & DELETIONS

None

PUBLIC COMMENT

None

FIRE CHIEF'S REPORT

- Deputy Chief Hiring Process Update: Chief Moravec provided an update on the Deputy Chief hiring process. A "meet and greet" was held with the final five candidates on April 11th. Commissioners Rosenberg and Isenman attended as did staff members and other BIFD partner personnel from Kitsap County. Panel interviews were conducted on April 12th. The panels consisted of BIFD stakeholders and BIFD's executive team, including Commissioner Rosenberg. The interviews were very positive and Chief Moravec intends to extend a conditional offer of employment by April 14th.
- COVID-19 Protocols Update: Chief Moravec informed the Board that there are no changes at this time in the Department's COVID-19 protocols for emergency responses.
- 2022 National Community Survey: Chief Moravec drew the Boards attention to the 2022 National Community Survey results that were published in the most recent newsletter from COBI.
- WFCFA Spring Seminar Reminder: Chief Moravec reminded the Board of the upcoming WFCFA Seminar at the Clearwater Casino on April 22nd. Chief Moravec will be presenting at the Seminar along with the other Kitsap County Fire Chiefs discussing the cooperative relationship between the districts.
- Tri-North Joint Board Meeting: A Tri-North Commissioner meeting has been scheduled for April 17th, 7:00 PM at Station 21. Topics to be discussed are JMG participation, shared resources ILA and other mutual fire related interests.
- Upcoming Board Meeting Schedule: Chief Moravec noted that the April 27th BOC meeting will include a number of business items for consideration. Commissioner Rosenberg will be unable to attend in person so Commissioner Isenman will Chair the meeting. Chief Moravec intends to cancel the May 11th meeting due to lack of staff availability that evening.

Emerging Issues:

- Imagine Bainbridge 2035: Chief Moravec briefed the Board on a citizens led effort to look into the future and consider what Bainbridge Island might look like in the year 2035. The Commissioners agreed that BIFD should support this non-governmental effort and be available to the group as an information resource.
- IAFF Burn to Learn: Chief Moravec also noted that the local IAFF unions are intending to hold a “Burn to Learn” education day for Commissioners in the fall of 2023. Detailed information to follow at a later date.

GOOD OF THE ORDER

Commissioner Isenman thanked the Department for its excellent and timely response during a recent emergency response call.

Commissioner Chymiy inquired about the use of reflective vests during traffic accident responses. Chief Moravec noted the Department’s policy requiring the use of reflective vests during these types of calls.

CONSENT AGENDA

(Voucher numbers 34815 through 34877 totaling \$131,891.16, electronic payments for 3/30/23 through 3/31/23 totaling \$713,172.66, March payroll totaling \$751,699.23, Meeting Minutes 3/23/23) Commissioner Isenman moved to approve the Consent Agenda as presented. Commissioner Chymiy seconded the motion and the motion passed unanimously.

BUSINESS AGENDA

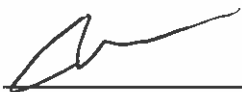
1. 2022 Annual Report

Chief Moravec presented the 2022 Annual Report to the Board in two formats. The first format was the dashboard style that the Department has used for the last several years. The second format was in a formal report style including narrative information as well as data points. Chief Moravec intends to use the formal report style moving forward. The Commissioners agreed with this approach and indicated that the dashboard is no longer necessary to present. Chief Moravec indicated that the final version of the report may be edited slightly for style, but the structure of the report will remain the same. The Board received and filed the 2022 Annual Report, no formal action was taken on this item.

ADJOURNMENT

The meeting was adjourned at 6:21 PM.

Submitted by:



Jared Moravec, Board Secretary

Approved

April 27, 2023